

Coach _____ Date of Observation _____

Mentor Coach _____ Date of Debriefing _____

Length of Mentor Coach-Coachee Conversation _____

Context

- Individual
 Group

Practices

- NLEP RBIP
 PSP EBP
 Coaching

Mode

- In-person Audio-only call
 Video call Other: _____

Coaching Practices Checklist

Directions: Use this checklist after a mentor coach interaction to assess the use of effective coaching practices by the mentor coach.

		Observed	Not Observed	Examples/Notes:				
1	Mentor coach engages the coachee in a discussion of the between meeting plan (if a previous conversation occurred).							
2	Mentor coach discovers evidence that the coachee acted on the plan between meetings.							
3	Mentor coach creates/encourages opportunities for the coachee to practice desired strategies or characteristics of evidence-based practices (i.e. NLEP, RBIP, FCP, coaching, program procedures).							
4	Mentor coach promotes the coachee's reflection on the knowledge, abilities, and actions related to the skills or outcomes desired and evidence-based practice standards.							
Reflective Questions								
Tally the number of each type of question used. Calculate the % of closed yes/no questions.								
Awareness	Closed Y/N tally	Analysis	Closed Y/N tally	Alternatives	Closed Y/N tally	Action	Closed Y/N tally	Y/N Permission or Avoiding Assumption
	Open-Ended tally		Open-Ended tally		Open-Ended tally		Open-Ended tally	
%=# of awareness/total		%=# of analysis/total		%=# of alt./total		%=# of action/total		Closed Total Y/N ÷ Total of all questions=
5	Mentor coach provides feedback to the coachee in a way that builds coachee's knowledge and understanding.							
Feedback								
Tally the number of each type of feedback used.								
Affirmative		Directive		Evaluative		Informative		
						Accurate	Inaccurate	
6	Mentor coach promotes the coachee's positive self-attribution for using effective early intervention practices.							
7	Mentor coach engages the coachee in developing a new between meeting plan.							

Adapted from: Rush D. & Shelden, M. (2006). Coaching practices rating scale for assessing adherence to evidence-based early childhood intervention practices. CASEtools 2(2), 1-7. Available at http://fipp.org/static/media/uploads/casetools/casetools_vol2_no2.pdf.

Notes

Practice Improvement Plan (PIP)

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Relational Helping Practices Checklist

Directions: Use this checklist after a mentor coach or fidelity coach interaction to assess the use of effective relational helping practices.

		Observed	Not Observed	Examples/Notes:
1	Mentor coach is conscientious in his/her work with the caregiver coach.			
2	Mentor coach is responsive to the priorities of the caregiver coach.			
3	Mentor coach maintains strong professional relationships by promoting an atmosphere of mutual respect.			
4	Mentor coach is open and adaptable to diverse situations.			
5	Mentor coach exhibits a stable demeanor in all situations.			

Notes

Practice Improvement Plan

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