



# Ensure Program

## to Primary Service Provider Teaming Practices

A PRIMARY SERVICE PROVIDER (PSP) APPROACH TO TEAMING IS MORE THAN STREAMLINING THE NUMBER OF PEOPLE IN THE FAMILY'S HOME. A PSP APPROACH TO TEAMING REQUIRES A HIGH LEVEL OF TEAMING PRACTICES AND COORDINATION. USE THIS CHECKLIST TO SEE HOW WELL YOU ALIGN WITH PSP.



A MULTIDISCIPLINARY TEAM WITH ADMINISTRATIVE SUPPORT SERVES A GEOGRAPHICAL AREA.



EACH FAMILY SERVED BY THE PROGRAM IS ASSIGNED A PRIMARY THERAPIST OR EDUCATOR FROM THE TEAM TO SERVE AS THE PSP, WITH SECONDARY SUPPORT BEING PROVIDED ONLY WHEN NEEDED.



PSP ASSIGNMENTS ARE MADE WITH THE LONG-TERM VIEW IN MIND AND CHANGES TO THE PSP ARE AS INFREQUENT AS POSSIBLE.



REGULAR TEAM MEETINGS (WEEKLY OR EVERY OTHER WEEK) ARE USED TO SHARE INFORMATION AMONG TEAM MEMBERS AND FOR PSPS TO RECEIVE COACHING FROM OTHER TEAM MEMBERS.



TEAM MEETINGS HAVE A CONSISTENT FACILITATOR AND USE A PRE-PUBLISHED AGENDA TO ENSURE EMERGENT ISSUES ARE DISCUSSED, TIMELY ASSIGNMENTS ARE MADE, AND EACH CHILD AND FAMILY ARE DISCUSSED AT LEAST QUARTERLY.



PSP'S LET FAMILIES KNOW WHEN THEY ARE BEING DISCUSSED AT TEAM MEETINGS, INVITE THEM TO SHARE INFORMATION, AND ALWAYS SPEAK ABOUT FAMILIES IN A RESPECTFUL MANNER.



ALL TEAM MEMBERS PARTICIPATE IN THE MEETING AND USE A COACHING INTERACTION STYLE TO SUPPORT ONE ANOTHER.



EACH PSP PRESENTING ABOUT A CHILD AND FAMILY HAS A PLAN BY THE END OF THE MEETING.



PSP AND SECONDARY SUPPORT PROVIDER JOINT PLAN TOGETHER PRIOR TO JOINT VISITS AND DEBRIEF SHORTLY AFTER.



Family, Infant and Preschool Program  
of the  
J. Iverson Riddle Developmental Center

(c) 2023. Family, Infant and Preschool Program. All rights reserved.



NC DEPARTMENT OF  
HEALTH AND  
HUMAN SERVICES